



## APPLICATION FOR MEMBERSHIP

Congratulations on your decision to invest in your business and support the home building industry by joining the Maryville/Alcoa Home Builders Association. Please complete all applicable sections of the application and return the completed application along with the appropriate fees and documents to the MAHBA. We look forward to serving you.

### Applicant Information

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Company Name \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ M.I. \_\_\_\_\_ Mr/Mrs/Ms

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_ E-Mail \_\_\_\_\_

Mobile: ( ) \_\_\_\_\_ Website \_\_\_\_\_

County Business License # \_\_\_\_\_ City Business License # \_\_\_\_\_ (If applicable)

Federal ID or Social Security # \_\_\_\_\_

NOTE: The above information will appear in our directory and all our records EXACTLY as given. Please give Phone Numbers, Contact Person and Addresses EXACTLY as you wish them to be published.

### Membership Classification

(Check ONLY One)

Builder-ANNUAL DUES \$525.00

Any person, firm, partnership or corporation whose primary business is the construction or remodeling of single or multi-family housing and/or commercial property or the development of land into improved property

Associate-ANNUAL DUES-\$525.00

Any business related to the home building industry providing products or services to builders, developers or other real estate professionals.

Contributions or gifts to the Maryville/Alcoa Home Builders Association are not deductible as charitable contributions for federal income tax purposes. However, a portion of dues payments are deductible by members as an ordinary and necessary business expense. (Contact the HBA office to determine the deductible amount allowed)

Builders only complete Section A of this application form.

Associates only complete Section B of this application form.

Both Builders and Associates complete Section C of this application form.

Please Note: Home Improvement Licensing through the State of Tennessee Contractors Licensing Board will be required before a remodeling contractor can become an associate member of Maryville Alcoa Home Builders Association

SECTION A; Builders Only

TN Contractor's License # \_\_\_\_\_ Monetary Limit: \$ \_\_\_\_\_

Are you enrolled in a warranty program? Yes \_\_\_ No \_\_\_\_\_

If Yes, which one? \_\_\_\_\_ If No, do you offer your own warranty Yes \_\_\_ No \_\_\_

\*Registered Builders Warranty Program-\$100.00/one time fee \$25.00 /per home

THE FOLLOWING MUST BE SUBMITTED WITH APPLICATION TO BE CONSIDERED FOR APPROVAL.

1. Letter of reference from a builder member.
2. Signed copy of Association's Code of Ethics
3. Copy of warranty offered
4. Copy of current TN Contractor's License
5. Certificate of general Liability and Workman's Compensation Insurance
6. Copy of Current City Business License (If applicable)
7. Copy of Current County Business License

CODE OF ETHICS

As a member of the Maryville/Alcoa Home Builders Association, we believe in and accept, the responsibilities and obligations inherent in our provision of housing, light commercial construction and any other services Consistent with NAHB's Code of Ethics contained in its constitution, we support the following:

1. To conduct business affairs with professionalism and skill.
2. To provide the best housing value possible.
3. To protect the consumer through the use of quality materials and construction practices backed by integrity and service.
4. To provide housing with high standards of safety, sanitation and livability.
5. To meet all financial obligations in a responsible manner.
6. To comply with the spirit and letter of business contracts, and manage employees, subcontractors and suppliers with fairness and honor.
7. To keep informed regarding public policies and other essential information which affect our business interests and those of the building industry as a whole.
8. To comply with the rules and regulations prescribed by law and government agencies for the health, safety and welfare of the community.
9. To keep honesty as our guiding business policy.
10. To provide timely response to items covered under warranty.
11. To seek to resolve controversies through a non-litigation dispute resolution mechanism.
12. To support and abide by the decisions of the association in promoting and enforcing this Code of Ethics.

Members assume the responsibilities in the Code of Ethics freely and solemnly and are mindful that these responsibilities are a part of their obligation as members of the Maryville/Alcoa Home Builders Association.

We also believe that home ownership should be within reach of all Americans.

Finally, because we hold inviolate the free enterprise system and American way of life, we pledge our support to our associates, our local, state and national associations and all related industries concerned with the preservation of inalienable rights and freedoms.

\_\_\_\_\_  
Builder Signature

\_\_\_\_\_  
Date

SECTION B: Associates Only

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OCCUPATION CODE NUMBERS

Associate Members

- L Accounting
- M Architect, Planners, Designers, Engineers
- N Attorneys
- O Computer Products/Service
- P Financial Services
- Q Insurance & Title Companies
- R Marketing, Advertising, Public Relations
- S Product manufacturers & Representatives
- T Property Management

Subcontractors & Specialty Contractors

- W1 Carpentry
- W2 Electrical
- W3 Flooring
- W4 Landscaping
- W5 Plumbing, Heat/Air Conditioning
- W6 Roofing & Siding
- W7 All Other Subcontractors

Wholesale Dealers & Distributors

Retail Dealers/Distributors

- V1 Appliances
- V2 Building Materials/Lumber
- V3 Floor Coverings
- V4 Paint/Wall Coverings
- V5 All Other Retail Dealers

- X1 Appliances
- X2 Building Materials
- X3 Floor covering
- X4 Paint/Wall Coverings
- X5 All other Wholesale Dealers
- Y Utilities
- Z All Other \_\_\_\_\_

(Please Specify)

TITLE CODES

- A President/CEO/Owner/Principal/Partner
- B VP/General Manager
- C Construction Superintendent
- D Sales and Marketing Manager

- E Architect/Designer/Engineer
- F Financial Manager
- G Other management Personnel
- H Non Managerial Personnel

Other \_\_\_\_\_  
(Please Specify)

ASSOCIATE MEMBER OCCUPATION CODE NUMBER: \_\_\_\_\_ TITLE CODE: \_\_\_\_\_

Do you carry General Liability Insurance? Yes \_\_\_\_\_ No \_\_\_\_\_  
Do you carry Workman's Compensation Insurance? Yes \_\_\_\_\_ No \_\_\_\_\_

**THE FOLLOWING MUST BE SUBMITTED WITH APPLICATION TO BE CONSIDERED FOR APPROVAL**

1. Copy of Current county Business License
2. Copy of Current city Business License (If Applicable)
3. Certificate of General Liability & Workman's Compensation Insurance (If Applicable)

NOTE: If you or your company is an associate member not required to send Certificate of Insurance to contractor, you are not required to send it in with membership application or renewal forms.

SECTION C: Builders & Associates

Sponsor Information

A sponsor is the person who recruited you to become a member. This person gets credit with the National Association of Home Builders for having talked to your company regarding joining our association. If you do not have a sponsor, please leave this section blank.

Sponsoring MAHBA Member Name \_\_\_\_\_

Sponsoring MAHBA Member Company Name \_\_\_\_\_

Statement by Applicant: Upon the Acceptance of this application by the Maryville/Alcoa Home Builders Association (MAHBA) I, agree to conform to and abide by the Constitution and By-Laws and all amendments thereof, of the National Association of Home Builders of the United States and of the affiliated local association known as the Maryville/Alcoa Home builders Association and subscribe to their Code of Ethics. I will maintain proper State, County and Municipal Licenses appropriate for the areas in which I perform work. If I do not maintain my State License I will notify the MAHBA immediately. Membership in the MAHBA is a privilege and I may not be accepted or I can be terminated from membership, for cause, by a majority vote of the Board of Directors.

UPON TERMINATION OF MY MEMBERSHIP, I AGREE TO IMMEDIATELY CEASE ALL ADVERTISING AND PUBLICIZING OF MY CONNECTION WITH THIS ASSOCIATION INCLUDING ALL DECALS, FORMS AND OFFICIAL MAHBA LOGOS.

Attached is remittance of \$525.00, payable to Maryville Alcoa Home Builders Association representing my annual dues commencing with the date of approval by the MAHBA Board of Directors.

I have read, understand and agree to the above statement:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

IF YOU ARE INTERESTED IN SERVING ON ANY OF THE FOLLOWING PLEASE INDICATE BELOW

\_\_\_\_ Board of Directors

\_\_\_\_ Governmental Affairs Committee

\_\_\_\_ Golf Tournament Committee

\_\_\_\_ Educational Committee

\_\_\_\_ Membership Committee

\_\_\_\_ Home Show Committee



